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| <b>VFW Auxiliary Virginia<br/>2026-2027 Outstanding<br/>Auxiliary Requirements</b> | <b>Co-Chairmen:</b><br>Carol Vangi <a href="mailto:cjonesvangi@gmail.com">cjonesvangi@gmail.com</a><br>Dawn Kuhn <a href="mailto:kuhn@comcast.net">kuhn@comcast.net</a> |
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| <b>National<br/>By-Law<br/>Requirements</b>                                                      | <ul style="list-style-type: none"> <li>Auxiliary Installation report must be received by National headquarters by June 30, 2026. If you enter through MALTA, please provide the information to the Department Secretary. If unable to do through MALTA, please send to the Dept. Secretary by June 15, 2026 for submission. If the installation report is not received by the National headquarters by June 30, 2026 <b>the Department MUST submit request for suspension to allow a mentor to rejuvenate.</b> Sec 806A Auxiliary. <b>TIP:</b> Do not wait until June 30<sup>th</sup>. Installation reports can be submitted following the installation.</li> <li>Auxiliary President and Treasurer must be bonded by August 31, 2026. The bond can be paid by the Treasurer through MALTA. If you wish to mail a check, the bond application is available on MALTA. <b>If not paid by August 31, 2026, the Department MUST submit for suspension by that date to allow time to mentor and rejuvenate the Auxiliary.</b> Sec 814- Trustee, page 89. <b>TIP:</b> Do not wait until the last minute. Bond can be paid any time after July 1<sup>st</sup>.</li> <li>District dues must be remitted to the <b>District Treasurer</b> by September 30, 2026 as per National By Laws Section 506 District.</li> <li>If the President, Treasurer or Secretary are annual members their annual dues must be paid by December 31, 2026. As per National, if dues are not paid by the President, Treasurer or Secretary by January 4, 2027 the Department must submit an email or letter on January 5, 2027 requesting the non-paid Officer be relieved of their position. FYI: Any annual member who does not pay their dues by December 31, 2026 are <b>NO LONGER</b> a member in good standing. Be sure to check those membership cards at your January meeting. <ul style="list-style-type: none"> <li>There will be a drawing at Winter Council 2027 for all Auxiliaries whose officers have dues paid by October 31, 2026.</li> </ul> </li> </ul> |                                |                                |                                                                                  |
| <b>Section 814<br/>Trustees<br/>Duties, All<br/>Levels:<br/>Auxiliary Audit<br/>Requirements</b> | <b>Quarter:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Month<br/>Covered:</b>      | <b>Audit<br/>Completed by:</b> | <b>Audit must be in the office<br/>of the Dept. Treasurer no<br/>later than:</b> |
|                                                                                                  | First                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | January,<br>February,<br>March | April 30<br>Annually           | May 31 Annually                                                                  |
|                                                                                                  | Second                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | April, May and<br>June         | July 31<br>Annually            | August 31 Annually                                                               |
|                                                                                                  | Third                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | July, August,<br>September     | October 31<br>Annually         | November 30 Annually                                                             |
|                                                                                                  | Fourth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | January,<br>February,<br>March | April 30<br>Annually           | May 31 Annually                                                                  |
| <b>Training</b>                                                                                  | Auxiliary President, Secretary and/or Treasurer must attend either the Department OR District School of Instruction in-person. <b>FYI</b> Although the President, Secretary and/or Treasurer are required to attend one of the SOIs, the SOIs are open to all members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                                |                                                                                  |

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|                             | <ul style="list-style-type: none"> <li>If any required officers are unable to attend, the District President is responsible for certifying to the Department President that an alternate training as been provided.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Sec 810 A Attendance</b> | Assure that the President or their representative attend all properly called District Convention or Meetings. The District Secretary to report to the OA Chairmen immediately after District Meetings/SOI.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Membership</b>           | <p>100% Plus 1 Member based on June 30, 2026. Provided all other awards requirements are met, those Auxiliaries that achieve Membership goal by <b>April 30, 2027</b> will receive their award at Department Convention.</p> <p>Provided all other requirements are met, those Auxiliaries that achieve membership goal by June 30, 2027 will receive their award at their first District meeting of the 2027-2028 year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Monetary Donations</b>   | <p>Pay all required donations as outlined in the Department of Standing Rules.</p> <ul style="list-style-type: none"> <li>There will be a drawing at Winter Council 2027 for all Auxiliaries who have paid their required donations as outlined in the Department Standing Rules by October 31, 2026.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Programs</b>             | <p>The Auxiliaries are encouraged to promote and report in all programs however the following will be required. As our organization is based on promoting patriotism and supporting Veterans and their families, the following programs must be promoted by all Auxiliaries as a requirement.</p> <p>The Auxiliary <b>MUST</b> report in the following programs:</p> <ul style="list-style-type: none"> <li>Americanism</li> <li>Hospital (In addition to the VA Medical Center Fund the Auxiliary will need to report in at least one item under the Hospital Program)</li> <li>Veterans and Family Support</li> <li>AND report in <b>at least three more</b> of the following programs: Buddy Poppy, VFW National Home, Historian/Media Relations, Legislative, Membership, Scholarship and Youth Activities. <ul style="list-style-type: none"> <li>Selecting three or more of the above programs gives your Auxiliary the opportunity to select the programs.</li> </ul> </li> </ul> |